**Letter of Intent to Apply**

2024-2025 Community Support Services Grant (CSSG)

Due February 12, 2024, by 5:00 pm

Organization: Click or tap here to enter text.  
Contact Name: Click or tap here to enter text.

Address: Click or tap here to enter text.

Telephone: Click or tap here to enter text.

Email: Click or tap here to enter text.

EIN: Click or tap here to enter text.

Is your organization:

A 501(c)3 nonprofit  Yes  No

Incorporation Date Click or tap here to enter text.

Based in Carson City  Yes  No

Serve Carson City citizens ☐ Yes ☐ No

Requested amount: Click or tap here to enter text.

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Does you project or program meet one of the critical needs listed below?

□ Mental Health

Substance Abuse Services

Domestic Abuse Services

□ Youth Services

□ Disabled Services

□ Health/Dental Services

□ Senior Services

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Please answer the following questions. The narrative should be no more than two pages.

1. Please provide a brief overview of your organization.
2. Please provide a project overview. Include a problem statement, proposed solution, and expected outcomes.
3. What is your funding request? Please use the attached Proposed Budget Form.

**Please submit this form, budget form, and Letter of Intent to:**

Rebecca Phipps, Grants Administrator

Carson City, Department of Finance

201 North Carson Street, #3

Carson City, NV 89701

rphipps@carson.org

**Invitations to apply will be sent in February 2023. Approval or disapproval of your submission is solely at the discretion of Carson City management.**